

## WEEKLY CLEANING CHECKLIST

**DAILY**

- Make bed
- Do the dishes
- Laundry
- Collect trash
- Wipe down countertop & appliances
- Wipe down bathroom surfaces
- Sweep / Vacuum
- Pick up and put away

**MONDAY**
**KITCHEN & DINING ROOM**

- Sweep & mop
- Clean out refrigerator
- Clean out/organize cabinets & pantry
- Clean oven & microwave
- Wipe down cabinets
- Wipe down furniture & baseboards
- Clean windows

**TUESDAY**
**ENTRYWAY/LIVING ROOM(S)**

- Sweep &/or mop
- Vacuum furniture & curtains
- Dust
- Dust ceiling fan, light fixtures
- Organize media & storage
- Wipe down baseboards & door(s)
- Clean windows

**WEDNESDAY**
**MASTER BED & BATHROOM**

- Sweep &/or mop
- Vacuum furniture & curtains
- Dust/wipe down baseboards/moulding
- Dust ceiling fan, light fixtures
- Clean vanity, tub/shower, & toilet
- Change sheets & towels
- Clean windows

**THURSDAY**
**BATHROOM(S)**

- Sweep &/or mop
- Clean vanity, tub/shower, & toilet
- Wipe down baseboards & door(s)
- Organize medicine cabinet/vanity
- Wash towels & rugs
- Empty trash
- Clean windows

**FRIDAY**
**OFFICE**

- Sweep &/or mop
- Vacuum furniture & curtains
- Wipe down baseboards & door(s)
- Dust furniture, ceiling fan, light fixtures
- Organize filing cabinet
- Empty trash
- Clean windows

**SATURDAY**
**OUTDOORS/STORAGE**

- Sweep porch and sidewalk
- Manicure grass and beds
- Tend flowers/plants
- Organize basement
- Organize shed or garage

**SUNDAY**

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