LIST PLAN IT planner

DAILY TO DO LIST

DATE_____

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

TO DO (errands, tasks)	TO BUY (groceries, necessities)	TO CALL (make appts, contacts)

TO PAY (bills, expenses)	TO WRITE (letters, emails, cards)	TO DISCUSS (spouse, children, boss)

Meals

Breakfast _____

Lunch _____

Dinner _____

To Do Tomorrow

Notes

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